



UNITED STATES DISTRICT COURT  
DISTRICT OF OREGON

2024 PRO BONO HOURLY REPORTING FORM

Thank you for your participation in the United States District Court, District of Oregon's Pro Bono Panel. As a panel certified under the Oregon State Bar Association, we are required to report the hours spent by panel members appointed under the program each year for the previous calendar year. To ensure accurate reporting, please complete this form and submit it to the U.S. District Court Pro Bono Panel Administrator by February 3, 2025.

Name: \_\_\_\_\_ Bar No.: \_\_\_\_\_  
Firm Name: \_\_\_\_\_ E-Mail: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone No.: \_\_\_\_\_  
\_\_\_\_\_  
Bar Status: ☐ Active  
☐ Active Pro Bono  
☐ Emeritus

**Employer Type:** ☐ State Government ☐ Federal Government  
☐ Elected Official (all Judges) ☐ Solo Practitioner ☐ Small Firm (2-7 lawyers)  
☐ Medium Firm (8-24 lawyers) ☐ Large Firm (25+ lawyers) ☐ Nonprofit  
☐ Corporation/In-House Counsel ☐ Other ☐ Not Practicing

**Time:**

In the section below, indicate the estimated number of hours spent on each case in which you served as pro bono counsel under the United States District Court Pro Bono Program for the period of January 1, 2024, to December 31, 2024. You may submit this form at the conclusion of each pro bono appointment, or you may submit one form for all pro bono work performed in 2024 by February 3, 2025.

Case No.: _____	Case No.: _____
Type of Appointment: _____ (All or Specific Purpose)	Type of Appointment: _____ (All or Specific Purpose)
Est. Hours for Calendar Year 2024: _____	Est. Hours for Calendar Year 2024: _____
Case No.: _____	Case No.: _____
Type of Appointment: _____ (All or Specific Purpose)	Type of Appointment: _____ (All or Specific Purpose)
Est. Hours for Calendar Year 2024: _____	Est. Hours for Calendar Year 2024: _____

Please submit your completed form by e-mail to [probono@ord.uscourts.gov](mailto:probono@ord.uscourts.gov) or by fax to (503) 326-8441.