

UNITED STATES DISTRICT COURT  
DISTRICT OF OREGON

IN RE: DISTRICT CLERK'S OFFICE  
OPERATIONS IN RESPONSE TO COVID-19

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Standing Order 2020-5

It is hereby ordered that effective March 17, 2020, in light of the current outbreak of the Coronavirus Disease 19 (COVID-19), and the concerns enumerated in this Court's Standing Order 2020-4, the Federal District Courthouses in Portland, Eugene, and Medford will remain open with limited staff subject to the following limitations aimed at maintaining public health:

1. The District Clerk's Office will be closed to the public in all court locations. Staff will be available by telephone.
2. Filings will be processed in civil and criminal cases via the electronic filing system CM/ECF and by mail. Paper documents delivered to the courthouses must be deposited in drop boxes located in the lobbies of the Portland, Eugene, and Medford courthouses. Drop box access will be available between the hours of 8:00 a.m. to 5:00 p.m. on business days.
3. Payments will be processed via credit card utilizing Pay.gov. Payments by check or money order will be accepted by mail or courthouse drop boxes. Cash payments will NOT be accepted during this period of exigent circumstances.

The Court will vacate or amend this Standing Order as necessary and appropriate.

**IT IS SO ORDERED.**

DATED this 17 day of March, 2020.

  
MARCO HERNÁNDEZ  
CHIEF U.S. DISTRICT JUDGE